

Agriculture Faculty Council – February 22, 2012 Meeting Minutes

Dean's Conference Room, S-129 Agriculture Science North

In attendance: Brian Lee, Keiko Tanaka, John Strang, Cory Walters, Lisa Vaillancourt, Tim Coolong, Tom Mueller

Also Present: Scott Smith (only during Item 4) Larry Grabau, Lisa Collins,

Call to Order: 10:30 am

Order of business:

1. Minutes from January meeting ...
2. General interest
 - a. University Senate: Dr. Susan Michelman (Merchandising, Apparel, and Textiles) will fill the slot left open by Dr. Lee Meyer (Agricultural Economics) to August, 2013.
 - b. Nominations for University committees have been submitted and are under review.
 - c. Dr. Collins reported she has been told the University is developing an online P&T process. The launch date has yet to be announced.
3. Promotion and Tenure Workshop
 - a. Dr. Vaillancourt reported on the status of the February 23rd workshop. She indicated that all necessary preparations had been made and that the workshop was ready to go.
 - b. The workshop will be recorded and made available on the AFC for one month after the event.
 - c. Discussions on "advertising" AFC sponsorship at the P&T workshop and graduate student attendance at the workshop took place. Mention will be made at the workshop of the AFC's role, and the group agreed that graduate students are welcome to attend. Invitations will be sent to graduate students for future P&T workshops.
4. Dean Smith's comments
 - a. College name change: Dean Smith reported on the survey sent out to poll faculty and staff about changing the name of the College of Agriculture. The majority of respondents supported a name change, and most-preferred choice for a new name was the College of Agriculture, Food, and Environment. Positive responses outnumbered negatives by a 2-to-1 margin. Moving forward, a review by the University Senate is required before the actual change as well as University Board of Trustees; a package for this review is being prepared. Dean Smith will allow AFC to review the package before it moves forward. AFC will write a letter of support.
 - b. Dean Smith discussed the current budget situation and its implications for the College. No decisions have been made because the budget situation is not passed in Frankfort. Dean Smith wanted AFC to be aware of potential options and possibilities.
5. Rules of Procedure
 - a. Lisa Collins reported that a draft of the ROP that addresses the items reviewed at the previous AFC meeting is under review; however, the revised ROP likely will not be completed in time for a College-wide vote this spring because a University-wide template for ROP's is being developed and the COA will want to adhere to new guidelines.
 - b. Dr. Grabau gave an update on issues related to the ROP. To address minor title inconsistencies in how his position is listed in the ROP, the document was revised to reflect his actual title (Associate Dean for Instruction) as opposed to the title when Dr. Mullin held the position. In reference to discussion about the issue regarding to the College Curriculum Committee in the previous AFC meeting, Dr. Grabau has suggested a change to Item 4 (pp. 8-10 in the ROP). The manner in which the Committee can operate most effectively is hindered by the rules that are in place (refer to the minutes from the January 19, 2012 AFC meeting). Options for rectifying this

discrepancy are 1) modify the rules, 2) modify the Committee's procedures and structure, or 3) make changes to the rules and Committee procedures as a way finding common ground. Dr. Grabau suggested that the Curriculum Committee function as one unit with two subcommittees, graduate and undergraduate as a way to make the committees function more effectively. More work will be done to on a revision to the ROP so that they can be put forward for formal vote. These revisions will likely include language that extends voting privileges for students on the Curriculum Committee. Certainly, all the changes will be discussed and have input by the appropriate people on the existing committee and deans and others as appropriate before the AFC sees the changes and before formal faculty vote.

- c. Discussion: The group suggested that any new issues that arise in the ROP as it is under outside review be addressed, but that revisions or additions be made available to the person reviewing the current "revised" ROP. With regard to extending voting privileges to students on the Curriculum Committee, we need to make sure that this does not conflict with University regulations. The group also discussed the possible need for a liaison between the two proposed subcommittees of the Curriculum Committee. This may not be necessary because a record of the two existing Committees is maintained on SharePoint and this practice would continue.
6. New business
- a. Elections: these need to be held in late March or early April.

Adjourned: 11:45 am

Respectfully Submitted,

Kenneth Seebold
Secretary, Agriculture Faculty Council