

Started: 10:02am

Ended: 10:48am

In Attendance: Barrett, McCulley, Lee, Collins, Jacobsen, Seebold, Coolong, Strang, Ringe, Brown

Approval of Previous Meeting Minutes (February 2012): Had to be conducted via email as there were not enough old AFC members for a quorum on those minutes. McCulley made a motion to vote on these minutes, which was seconded, voted on, and approved via email.

General Items:

- 1) Appointments to the College Advisory Committee on Appointment, Promotion, and Tenure have been made.
- 2) AFC Election Report – Electronic voting went smoothly. Only one known issue and it was quickly and easily rectified. 28% of the eligible college members voted on the AFC election, and 39% voted on the CoA University Senate election. All voting and eligibility files are now electronic which should continue to expedite this process.
- 3) Welcomed new AFC members (2 yr appointment) – Drs. Mike Barrett, Roger Brown, Roberta Dwyer, Krista Jacobsen, Jim Ringe
- 4) Acknowledged new CoA University Senators (3 yr appointment) – Drs. Chuck Fox and Ernie Bailey
- 5) College name change (CAFÉ – College of Agriculture, Food, and the Environment) has cleared the college – we think. May be waiting to go to the Senate.
- 6) Nutrition Dept. name change cleared the Dean in November 2011, and has most likely cleared the University Senate at this point.
- 7) College Rules of Procedure – changes made in the past year have been sitting on the Provost's desk for some time and are in limbo. Given the changes in the Provost office, it seems likely that we will have completed additional changes before the last set are accepted. It was suggested that small sub-committee of AFC members be created to help Lisa Collins continue to clean up and refine the RoP. Barrett and Ringe volunteered to assist Collins in this effort. Collins will provide issues/comments to this group in a few weeks to get them started. There is some concern that a template for RoP may come from the upper administration at some point, and having our own RoP in order may facilitate our transition to such a document. It is anticipated that a new vote on the product the sub-committee

develops will occur in October 2012. The biggest issue remains the fact that the College Curriculum Committee has not been operating under the RoP as they are currently. Grabau's office has proposed changes that better reflect the current operating scenario and will present them to us in the Fall 2012.

8) Outgoing Chair Thoughts – Brian is willing to help the new chair and will pass all information (the AFC operations notebook and electronic files) to the new chair. He believes the Chair of the AFC is benefited by an understanding of how the Senate works. He recommends that we maintain tighter connections with the CoA Senators, such as including them in our summer lunch with the Dean. He see the ongoing discussion about how we define and assign distribution of effort as continuing in the future. He suggests we look at comparative institutions and understand how they determine what a credit hour is worth. He suggests we more pro-actively engage with faculty about the faculty performance review process and provide anonymous feedback to the Senate when they request it.

Action Items:

Lisa V. was nominated, seconded, and voted (7 yes, 0 no) as the new Chair of the AFC. As Lisa V. was not in attendance, we will check to see if she accepts.

McCulley was nominated, seconded, and voted (7 yes, 0 no) as the new secretary.

Lisa C. is checking on dates for the Summer Lunch with the Dean, New Faculty Orientation (mid to late August), Fall Faculty Meeting (late Sept), and Spring 2013 P&T workshop. There was some discussion about whether all deans should be invited to the summer lunch. We were reminded that we have to hold two meetings with the dean a year. The summer lunch is one and usually the spring P&T workshop is the second.

College Appeals Committee will need nominations for 4 open seats in September. Consecutive terms are not allowed. We need at least one tenured faculty member name from each department on the list to forward to the Dean. We usually try to forward 2x the number actually needed (so we should aim for 8 nominees).

Given that the RoP are likely to still be in limbo for our next election process, it was suggested that we vote today on extending the AFC election voting rights to lecturers (as we did this year). McCulley made a motion to extend the inclusion of lecturers and senior lecturers in AFC voting rights to the next academic year (2013). Motion was seconded and passed unanimously (7 votes yes, 0 votes no).