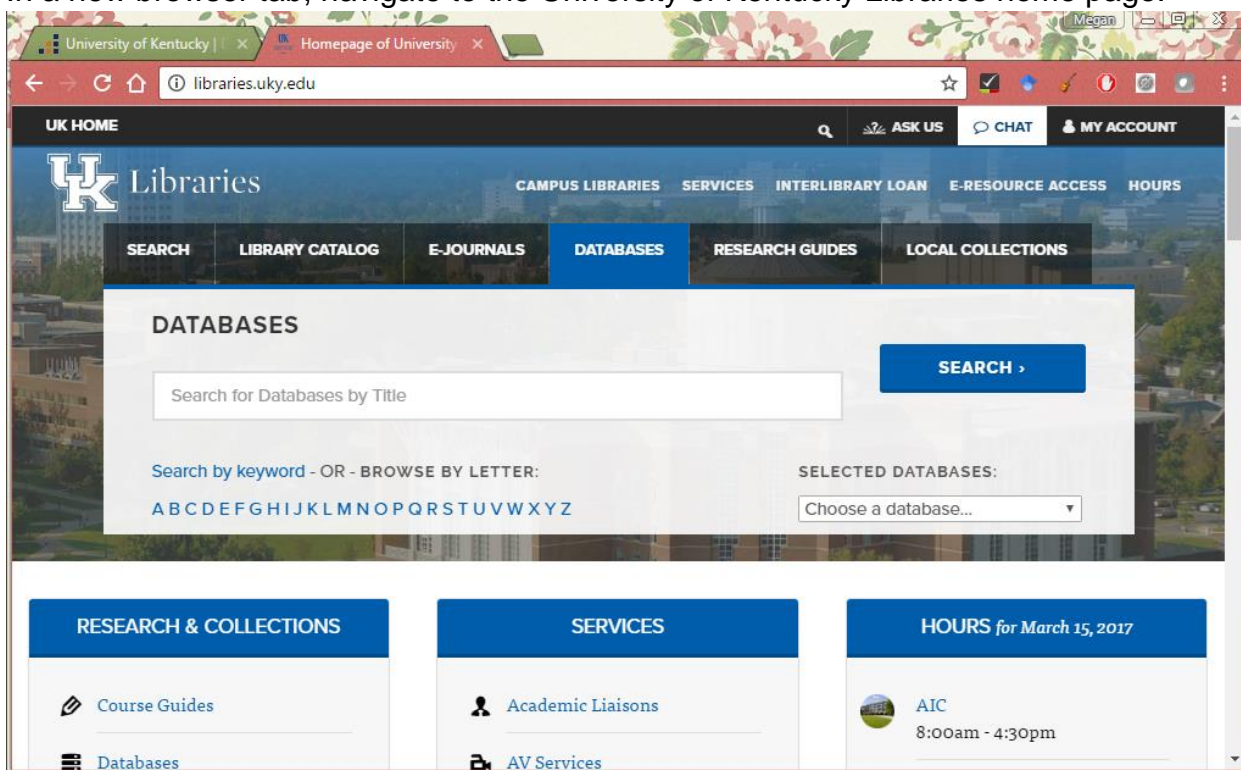


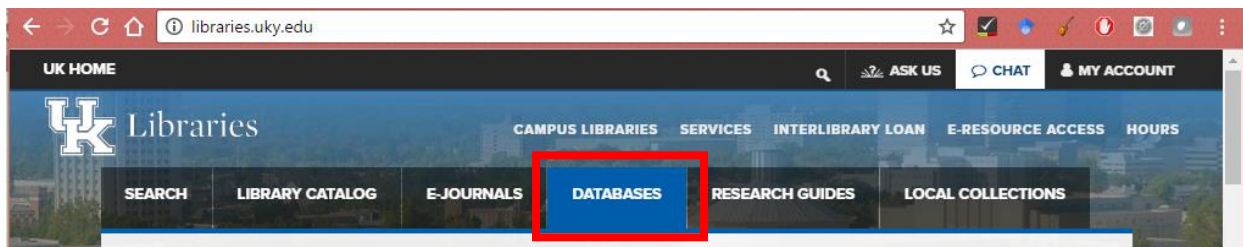
How to Look Up Journal Impact Factors for use in Digital Measures

This training guide will show you how to look up journal impact factors for use in Digital Measures using the Web of Science Database. This is only one of several ways to look up Impact Factors, but we recommend it because it works well with other tasks you will need to complete in Digital Measures.

1. To begin with, you should already be signed in to Digital Measures. If you do not know how to sign in to Digital Measures, please see our earlier [training guide on signing in](#).
2. In a new browser tab, navigate to the University of Kentucky Libraries home page.

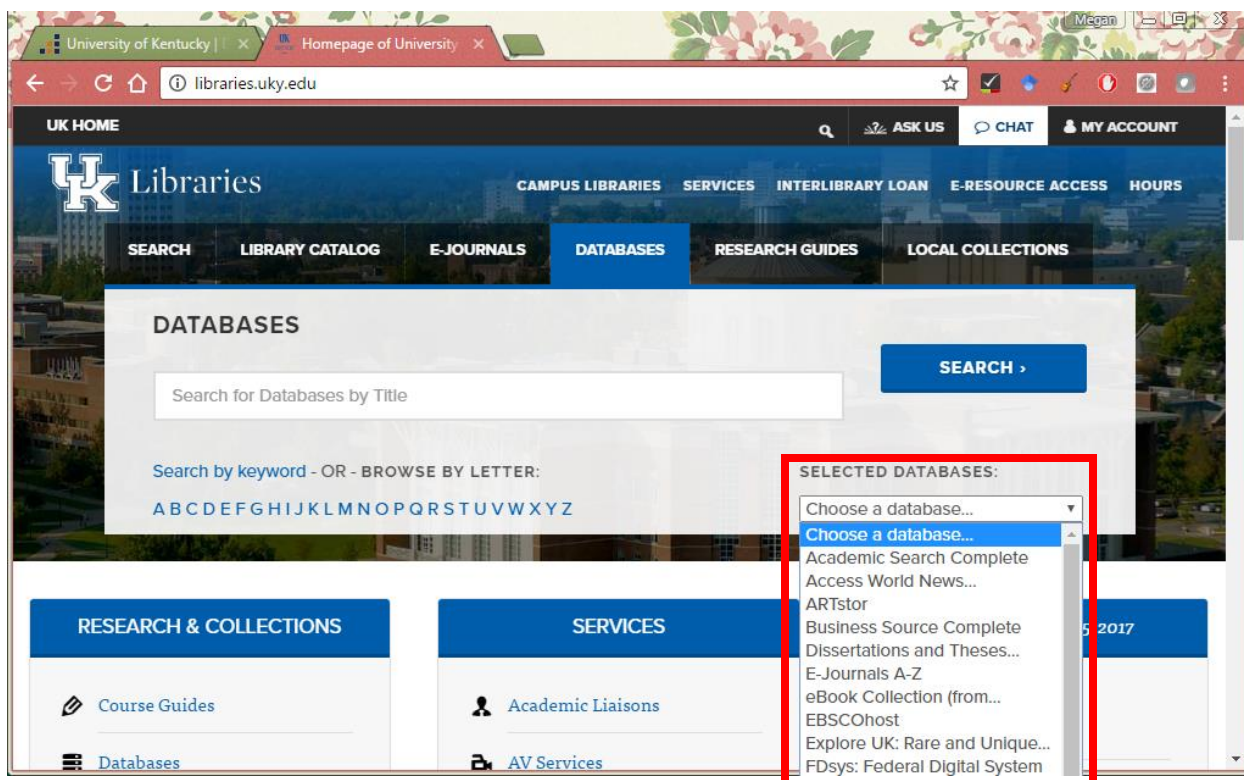


3. Select the Databases tab.

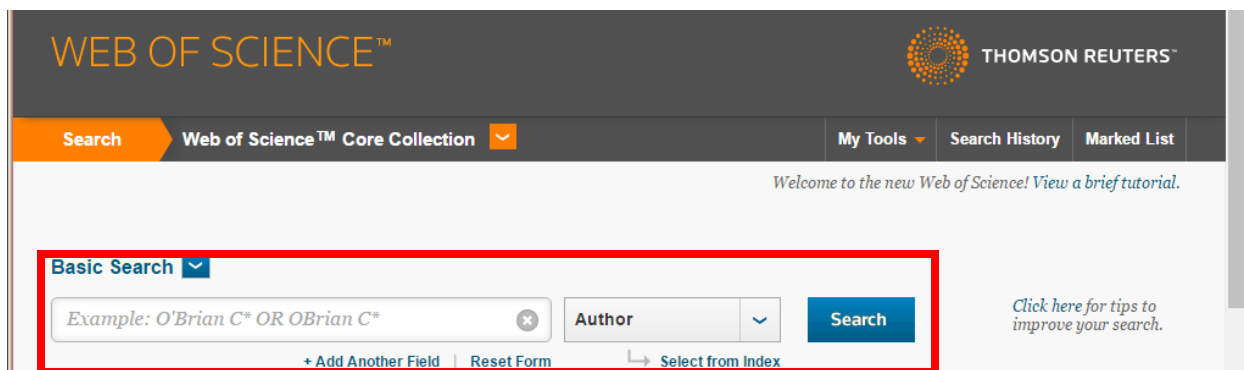


How to Look Up Journal Impact Factors for use in Digital Measures

4. Choose Web of Science from the drop down menu of databases. Remember that accessing UK databases is slightly different if you are on campus or at home. If you are at home, you will need to sign in to use the databases using your link blue credentials.



5. Once you have logged in to Web of Science, search for your publications. We recommend searching by your name in order to bring up all of your publications at once. If you have a common name, you may want to further refine your search to make it easier to find only your own publications.



How to Look Up Journal Impact Factors for use in Digital Measures

6. Select the article you are working with by clicking on its title.

The screenshot shows a search results page on the Web of Science platform. The search criteria are 'AUTHOR: (Urschel, Kristine) ...More'. The results list two articles. The second article, 'Whole-body phenylalanine kinetics and skeletal muscle protein signaling in horses with pituitary pars intermedia dysfunction', is highlighted with a red box. The article details include: By: Mastro, Laurel M.; Adams, Amanda A.; Urschel, Kristine L.; AMERICAN JOURNAL OF VETERINARY RESEARCH Volume: 75 Issue: 7 Pages: 658-667 Published: JUL 2014. The citation count is 1.

7. Select View Journal Information.

The screenshot shows the full record page for the article. The title is 'Whole-body phenylalanine kinetics and skeletal muscle protein signaling in horses with pituitary pars intermedia dysfunction'. The authors are Mastro, LM; Adams, AA; Urschel, KL; and Urschel, Kristine L. The journal is 'AMERICAN JOURNAL OF VETERINARY RESEARCH', Volume 75, Issue 7, Pages 658-667, published in JUL 2014. The 'View Journal Information' link is highlighted with a red box. The citation network shows 1 Times Cited, 55 Cited References, and 1 in All Databases.

How to Look Up Journal Impact Factors for use in Digital Measures

8. This opens a window with the journal information. You will see an impact factor listed here, but unless your article was published in the same year as that impact factor, you will need to take a few more steps to find the correct impact factor. Select Journal Citation Reports.

The screenshot shows a window with the following information:

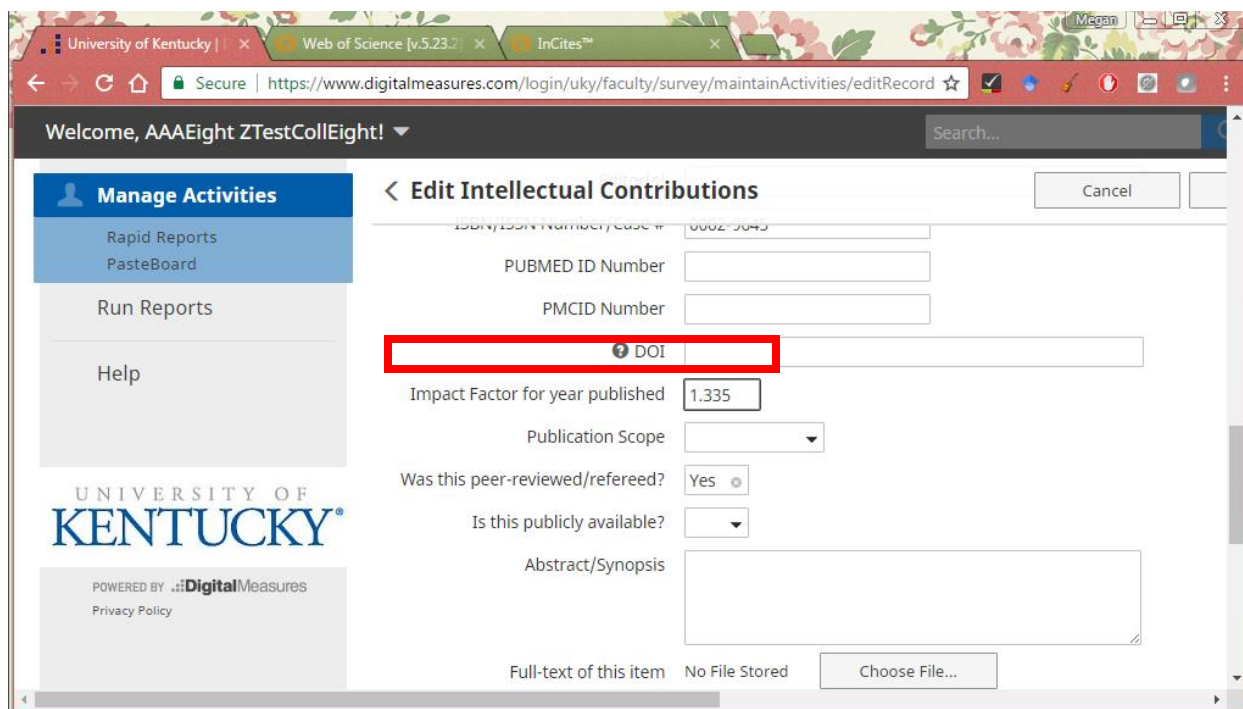
- Impact Factor: 1.124 (2015)
- 5 Year Impact Factor: 1.389
- JCR® Category: VETERINARY SCIENCES
- Rank in Category: 48 of 138
- Quartile in Category: Q2
- Data from the 2015 edition of **Journal Citation Reports®**
- Publisher: AMER VETERINARY MEDICAL ASSOC, 1931 N MEACHAM RD SUITE 100, SCHAUMBURG, IL 60173-4360 USA
- ISSN: 0002-9645
- eISSN: 1943-5681
- Research Domain: Veterinary Sciences
- Buttons: View Citation Map, Create Citation Alert
- Right sidebar: 1 Times Cited, 55 Cited References, View Related Records, All Times Cited Counts (1 in All Databases, 1 in Web of Science Core Collection, etc.)

9. This will bring up the full table of impact factors for the journal you are working with. From the second column find the impact factor for the year your article was published. The article we are working with was published in 2014, so the impact factor is 1.335. If it helps, you may want to write down the impact factor on a scrap piece of paper.

Year	Total Cites	Journal Impact Factor	Impact Factor Without Journal Self Cites	5 Year Impact Factor	Immediacy Index	Citable Items	Cited Half-Life	Citing Half-Life	Eigenfactor Score	Article Influence Score	% Articles in Citable Items	Normalized Eigenfactor	Average JIF Percentile
2015	8,583	1.124	1.034	1.389	0.133	120	>10.0	>10.0	0.00647	0.438	100.00	0.73778	65.580
2014	9,009	1.335	1.185	1.538	0.248	129	>10.0	>10.0	0.00780	0.473	99.22	0.87328	71.053
2013	9,548	1.214	1.058	1.468	0.242	194	>10.0	>10.0	0.00711	0.401	99.48	0.78363	66.288
2012	9,392	1.348	1.207	1.614	0.193	254	>10.0	>10.0	0.00738	0.424	100.00	Not A...	69.580
2011	9,127	1.269	1.106	1.560	0.254	205	>10.0	>10.0	0.00831	0.420	100.00	Not A...	72.759
2010	9,645	1.413	1.278	1.608	0.215	195	>10.0	9.1	0.00901	0.392	100.00	Not A...	76.207
2009	9,866	1.528	1.340	1.574	0.251	191	>10.0	9.4	0.01015	0.394	100.00	Not A...	79.225
2008	9,210	1.280	1.138	1.432	0.243	218	>10.0	9.6	0.00947	0.345	100.00	Not A...	71.481
2007	8,926	1.221	1.071	1.382	0.171	187	>10.0	8.5	0.01171	0.381	100.00	Not A...	75.564
2006	9,046	1.241	1.020	Not A...	0.215	288	>10.0	9.2	Not A...	Not A...	98.96	Not A...	77.132
2005	8,627	1.222	1.017	Not A...	0.207	299	>10.0	9.3	Not A...	Not A...	98.66	Not A...	77.907
2004	8,452	1.125	0.936	Not A...	0.257	245	>10.0	9.2	Not A...	Not A...	100.00	Not A...	73.790
2003	8,370	1.182	1.005	Not A...	0.261	218	>10.0	9.5	Not A...	Not A...	99.54	Not A...	85.417

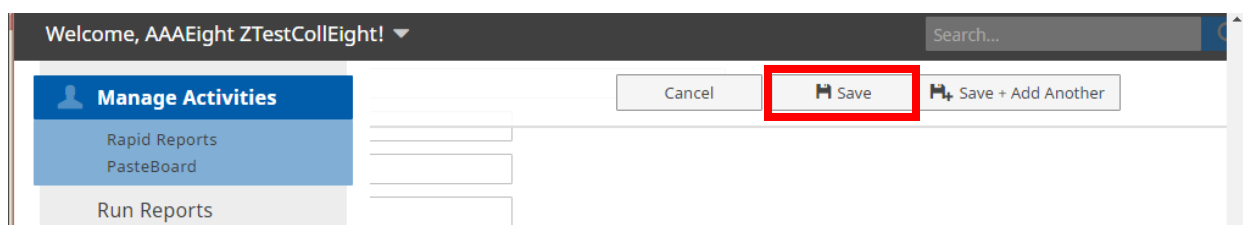
How to Look Up Journal Impact Factors for use in Digital Measures

10. Navigate back to Digital Measures and type the impact factor into the impact factor for year published box.



The screenshot shows a web browser window with the URL <https://www.digitalmeasures.com/login/uky/faculty/survey/maintainActivities/editRecord>. The page title is "Edit Intellectual Contributions". On the left, there is a "Manage Activities" sidebar with options: Rapid Reports, PasteBoard, Run Reports, and Help. The main form contains several input fields: ISBN/ISSN Number/Case # (0002-3643), PUBMED ID Number, PMCID Number, DOI (highlighted with a red box), Impact Factor for year published (1.335), Publication Scope (dropdown), Was this peer-reviewed/refereed? (Yes), Is this publicly available? (dropdown), and Abstract/Synopsis (text area). At the bottom, there are buttons for "Full-text of this item", "No File Stored", and "Choose File...".

11. Once you are satisfied with the data for your publication, scroll back to the top of the page and select Save. This will return you to the list of your publications and you may begin work on another publication or import additional publications.



This screenshot shows the bottom portion of the "Edit Intellectual Contributions" form. The "Save" button is highlighted with a red box. Other buttons visible are "Cancel" and "Save + Add Another". The sidebar on the left remains the same as in the previous screenshot.

We encourage you to view our other videos, especially the video on How to Import Publication Information from Web of Science to Digital Measures. If you have questions about Digital Measures, you may call the Office of the Assistant Dean for Academic Administration at 859-257-7249.