Dear Colleagues:

Below are two SACSCOC standards that I wish to call your attention: 1.) SACSCOC Biannual Notification and 2.) SACSCOC Standard 3.13.1 for which I have provided an overview.

Biannual Notification : According to UK's institutional Substantive Change Policy (AR 1:5) regarding SACSCOC Substantive Change Policy, the SACS liaison shall request notification of substantive changes from the University leadership in planning for **the next 12-month period.** Attached is the Biannual Notification Excel document that needs to be updated by December 1, so that we may provide SACSCOC with the appropriate notification and documentation.

 In this regard, I ask that you assist by forwarding this request and the attached Biannual Notification document (**PIE_SACS_Biannual College Notification 11-17-14**) to the appropriate individuals as indicated below:

1. Deans should forward to their associate/assistant deans, department chairs or directors, and faculty involved in academic degree program planning and changes.
2. Chairs of University Senate Councils (Undergraduate, Graduate, and Health Care) should forward to Council members.
3. University Senate Council Chair should forward to the Senate Council and/or Senate members, as deemed appropriate.
4. Central chief administrative officers should use their discretion in notifying additional individuals, after reviewing all the academic and administrative substantive change possibilities.

SACSCOC Standard 3.13.1: "Accrediting Decisions of Other Agencies"

Applicable Policy Statement: Any institution seeking or holding accreditation from more than one U.S. Department of Education recognized accrediting body must describe itself in identical terms to each recognized accrediting body with regard to purpose, governance, programs, degrees, diplomas, certificates, personnel, finances, and

constituencies, and must keep each institutional accrediting body apprised of any change in its status with one or another accrediting body.

Documentation: The institution should (1) list federally recognized agencies that currently accredit the institution or any of its programs, (2) provide the date of the most recent review by each agency and indicate if negative action was taken by the agency and the reason for such action, (3) provide copies of statements used to describe itself for each of the accrediting bodies, (4) indicate any agency that has terminated accreditation, the date, and the reason for termination, and (5) indicate the date and reason for the institution voluntarily withdrawing accreditation with any of the agencies.

To maintain compliance for both standards we ask that you complete the following 3 action items:

ACTION 1: Please submit by Monday, December 1: Review the attached **Biannual Notification spreadsheet** and make the necessary updates as instructed. Submit spreadsheet to Dr. Mia Alexander-Snow at (mia.alexander-snow@uky.edu)

ACTION 2: Please complete by Friday, December 5

1. Update your college's home page to reflect accreditation status either as a link from your College to an 'Accreditation' page or a listing of accredited programs on your College website with links to a department's homepage(refer to examples below). Note: Program accreditation should be in accordance to accreditation requirements, and at a minimum, your college's/department accreditation homepage should include the following:
   - listing of accredited programs and accreditation agency,
   - date of initial accreditation,
   - last and next review year for each accredited program--include how often (e.g., every 7 years, beginning in fall 2014 and ending with an on-site review in spring 2015)
   - Accreditation contact person information
   - Here are examples (note: examples are for presentation and may not have all the minimum requirements necessary for SACS)
     - Gatton College of Business & Economics: http://gatton.uky.edu/Content.asp?PageName=AUAccreditation
     - College of Education: https://2b.education.uky.edu/ncate/accreditations
     - College of Public Health: http://www.uky.edu/publichealth/about/accreditation
     - College of Pharmacy: http://pharmacy.mc.uky.edu/about/accreditation.php

ACTION 3: **Please Complete by Monday, December 8**

2. Review the attached excel spreadsheet (**"SACSCOC_ Website Accredited Information"**) . Please, pay particular attention to highlighted columns (e.g., College/Department Program Accreditation Disclosure & Website Link)

   - Update the College Website link (see I. above) and provide the URL to the website in the excel document.
   - Provide College/Dept/Program Accreditation Updates: Here you will explain "accreditation status" (e.g., placed on monitoring, warning, probationary, concerns, reinstated, terminated (involuntary or voluntary) (etc.) and a brief statement for accreditation status using the 'exact language' of your accreditor.
   - **Submit spreadsheet and documentation of accreditation status (e.g., accreditation letter, accreditation reports and all reports related to negative accreditation actions) (being sure to highlight the affected standards, etc.) to Dr. Mia Alexander-Snow (mia.alexander-snow@uky.edu) by December 1.**

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