

**PROGRAM REVIEW IMPLEMENTATION PLAN
PROGRESS REPORT
Entomology
2016 - 2017**

1. **Within one year, organize a retreat or a series of meetings with all faculty, staff, and students to develop a long-range strategic plan for the department which addresses the following issues:**
 - **What will the future focus of the department, be and how will new faculty hires fit the newly defined directions?**
 - **Additionally, develop a transition strategy to manage retirement of key extension personnel to ensure continuity of programs to stakeholders and county agents. Consider all possible strategies to accomplish this, including hiring extension specialists/associates and early hires prior to retirements and/or transfer of some federally-mandated programs to the college.**

Assessment method: Feedback from attendees

Results: A day-long faculty retreat was held on August 11, 2017.

Analysis of results and reflection: 100% of the departmental faculty attended the retreat; we discussed many issues including the two listed above. We reached some agreements and decided to continue to discuss on other items.

Ongoing improvement actions: ongoing

2. **Charge the departmental curriculum committee with reviewing the suitability and availability of all courses offered in the department. Develop a plan to enhance undergraduate enrollment and course offerings. Greater investment in teaching assistantships may allow for higher enrollments in existing courses.**

Assessment method: Committee report and discussion at Faculty meetings

Results: No results yet

Analysis of results and reflection:

Ongoing improvement actions:

3. **With graduate student input, create a mechanism that provides graduate students with meaningful teaching opportunities and access to travel funds. Critically evaluate graduate stipends.**

Assessment method: Faculty feedback

Results: Faculty discussed this issue and agreed to increase the stipend for pre-qualifying students to \$19,000/year and for post-qualifying students to 21,000/year.

Analysis of results and reflection: This is good start, and we hope to do this annually until the stipend rates reach similar levels as our peer departments

Ongoing improvement actions: Increase was implemented on July 1, 2017.

- 4. Work with CAFE administration to identify how the department can become unified in a single location.**

Assessment method: not started yet

Results:

Analysis of results and reflection:

Ongoing improvement actions:

- 5. Identify mechanisms to increase collaborative research within the department and across colleges. This could result in a better balance of grant funds and publications among faculty.**

Assessment method: not started yet

Results:

Analysis of results and reflection:

Ongoing improvement actions:

- 6. Identify and develop opportunities for staff to participate in social event planning, professional development, and career enhancement.**

Assessment method: Not started yet

Results:

Analysis of results and reflection:

Ongoing improvement actions:

- 7. Release a portion of Smith-Lever funds to support in-state travel by extension faculty.**

Assessment method: not started yet

Results:

Analysis of results and reflection:

Ongoing improvement actions: