How to Look Up Journal Impact Factors for use in Digital Measures

This training guide will show you how to look up journal impact factors for use in Digital Measures using the Web of Science Database. This is only one of several ways to look up Impact Factors, but we recommend it because it works well with other tasks you will need to complete in Digital Measures.

1. To begin with, you should already be signed in to Digital Measures. If you do not know how to sign in to Digital Measures, please see our earlier training guide on signing in.

2. In a new browser tab, navigate to the University of Kentucky Libraries home page.

3. Select the Databases tab.
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4. Choose Web of Science from the drop down menu of databases. Remember that accessing UK databases is slightly different if you are on campus or at home. If you are at home, you will need to sign in to use the databases using your link blue credentials.

5. In Web of Science, Select the Journal Citation Reports tab from the top menu. You may be asked if you want to start a new session, to which you should say yes, or continue.
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6. Use the search box to look up a specific journal.

7. This will bring up the full table of impact factors for the journal you are working with. From the second column find the impact factor for the year your article was published. The article we are working with was published in 2014, so the impact factor is 1.335. If it helps, you may want to write down the impact factor on a scrap piece of paper.
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8. Navigate back to Digital Measures and type the impact factor into the impact factor for year published box.

9. Once you are satisfied with the data for your publication, scroll back to the top of the page and select Save. This will return you to the list of your publications and you may begin work on another publication or import additional publications.

If you have questions about Digital Measures, you may call the Office of the Assistant Dean for Academic Administration at 859-257-7249.