

## Promotion & Tenure General Timeline

March	Associate Dean for Faculty Resources, Planning & Assessment consults Faculty Database for faculty eligible for P&T and surveys chairs
April, May	Chairs review faculty who are potential candidates, request updated CV, discuss with departmental advisory committee
June 1	Chairs respond to survey and send list of names and CV to dean, associate deans,
End of June	Dean and associate deans complete preliminary review of CVs. Associated Dean for Faculty Resources, Planning and Assessment responds to the chairs. Chairs confirm P&T list.
July-August	Chairs request and obtain outside letters and make available for faculty review. Chairs begin working with faculty members to build dossiers
August	Chairs request departmental faculty review letters
Mid-September	Departmental faculty review letters due to chairs
Late September	Chairs write letters
Third week of October	Deadline for receipt of dossiers in dean's office
Late October-Early December	College advisory committee reviews dossiers
Mid-December	Dean and associate deans complete reviews. Dean writes letters
Second week of January	Dossiers due from dean's office to provost's office
Early March	Completion of Academic Area Advisory Committees' consideration of dossiers
Mid-March	Recommendations of Area Advisory Committees due in Provost's Office
Mid-April	Provost's recommendations received in dean's office and disseminated to chairs
Early May	Recommendations go to Board of Trustees