

Senior Lecturer Dossier Checklist

0.	Cover page	
1.	Recommendation of College Dean	
2.	Recommendation of College Advisory Committee on Appointment, Promotion, and Tenure	
3.	Recommendation of Academic Unit Leader	
4.	Recommendations of directors of multidisciplinary research centers or institutes with which the review candidate is associated (as appropriate)	
5.	Candidate's career CV	
6.	Academic Unit Faculty letters a. List of unit faculty names and their academic ranks b. Recommendation of each faculty required to be consulted within the Academic Unit	
7.	Candidate's Annual Performance Reviews (merit) since initial appointment	
8.	A list of procedural steps taken to assemble dossier	
9.	Academic Unit's statement on evidences for Lecturers (as appropriate)	
10.	Teaching portfolio	
11.	Candidate's personal statement on service	
12.	Letters from students pertaining to candidate's instruction	
13.	List of, and representative samples from, articles or other creative productivity (as appropriate)	
14.	List of proposals submitted and grants received (as appropriate)	
15.	Information or materials relating to professional status and activity, including copies of awards received	
16.	Information or materials relating to University and public service	
17.	Distribution of Effort (DOE) agreements since initial appointment	